

THE STATE OF TEXAS

REGULAR MEETING

COUNTY OF BURLESON

NOVEMBER 10, 2025

BE IT REMEMBERED, That a Regular Hearing of Commissioners Court in and for Burleson County, Texas held in the Regular Meeting place of said Court in the County Courthouse in the City of Caldwell, Texas on the 10th day of November, 2025 at 9:00 o'clock A. M. with Judge Keith Schroeder, Commissioners Dwayne Faust, Vincent Svec, David Hildebrand and Bobby Urbanosky present and County Clerk- Anna L. Schielack were in attendance when the following business came before Court:

- 1) Judge Keith Schroeder called the meeting to Order with the Pledge to the American and Texas Flags.
- 2) Prayer was given by Judge Keith Schroeder.
- 3) No Public Forum.
- 4) Sheriff's Report – Chief Deputy Simmons reported that the Sheriff's Department has the following openings: 2 jailers, 2 dispatchers, and 1 medic. Chief Deputy Simmons also reported that there are 67 inmates in jail. (54 males and 13 females). Sgt. Stohler reported DPS is down to vacancies in patrol. Jody Tillery reported he has issued 13 citations on burn violations and had 39 calls on illegal burns. Treasurer Stephanie Smith reported Time clocks are getting installed and should be up and running in about 2 weeks. D. J. Oliver reported voting turnout was only 2298 for the Constitutional Amendment Election. County Attorney Susan Deski they have their prosecutor opening and are still looking for new recruits. Food and hunger is a concern with Albert Ramirez with the Health Resource Center due to the Government shutdown.
- 5) Motion made by Commissioner Hildebrand and seconded by Commissioner Svec to Approve and Act upon the following Consent Agenda Items: (See Attachment)
 - a. Adopt October 2025 Minutes
 - b. Accept donation of
 1. \$200 on behalf of Sheriff Department
 2. \$1,000 award from the BVCOG Community Cleanup Challenge as a donation to Keep Burleson County Beautiful
 - c. FY2025 Budget Amendments for:
 1. County Clerk
 2. County Court
 3. Justice of the Peace Pct. 1
 4. Justice of the Peace Pct. 2
 5. Justice of the Peace Pct. 3
 6. County Attorney
 7. Elections
 8. Tax Assessor-Collector

9. Auditor
10. Public Facility
11. Fire Protection
12. Constable Pct. 4
13. Jail
14. Emergency Management Coordinator
15. 911 Addressing
16. Health Resource Center
17. County Extension
18. Road & Bridge Pct. 3
19. FM Road Pct. 2
20. FM Road Pct. 4

d. County Auditor's Certifications of grant proceeds and FY2025 Special Budgets for:

1. \$22,800.00 for the 2022 GLO CDBG-MIT Grant #24-065-057-E567 through the Texas General Land Office for the General Fund and Road & Bridge General
2. \$92,678.53 for the FY 2025-26 Homeland Security – Enhancing Elections Security in Burleson County Grant#4978501 from the Texas Office of the Governor, Public Safety Office Criminal Justice Division for the General Fund
3. \$61,928.87 for the FY 2025 Victim Assistance Coordinator Grant #4418503 from the Texas Office of the Governor, Public Safety Office Criminal Justice Division for the General Fund.

All voted Aye. None vote No. It is so Ordered.

6) The Court went into Executive Session with legal counsel to discuss county business at 9:17 a.m. and reconvened at 9:24 a.m.

7) Motion made by Commissioner Urbanosky and seconded by Commissioner Svec to Approve and Act upon Change Order No. 1 with Homeland Safety Systems of Shreveport, LA for \$3,261.35 increase for jail system. (See attachment)

All voted Aye. None voted No. It is so Ordered.

8) Motion made by Commissioner Hildebrand and seconded by Commissioner Faust to Approve and Act upon Resolution to Apply for OOG's FY2026 Bullet-Resistant Components for Law Enforcement Vehicles grant. (See attachment)

All voted Aye. None voted No. It is so Ordered.

9) Motion made by Commissioner Faust and seconded by Commissioner Urbanosky to Approve and Act upon accepting Continuing Certificate Bond Renewal for JoAnn Degelia as Deputy.

All voted Aye. None voted No. It is so Ordered.

10) Motion made by Commissioner Hildebrand and seconded by Commissioner Svec to Approve and Act upon an update to the Burleson County Engineer Design Guidelines & Construction Standards to require asphalt/hot mix on all streets in new developments. (See attachment)

All voted Aye. None voted No. It is so Ordered.

11) Court discussed with Engineer Kent Laza over reviewing the Geotechnical Study for the Hidden Oaks Subdivision on County Road 324. (See attachments)

All voted Aye. None voted No. It is so Ordered.

12) Motion made by Commissioner Hildebrand and seconded by Commissioner Faust Court Approve and Act upon granting the County Treasurer to form a Policy Manual Committee to review and get feedback for creating a new Policy Manual prior to adoption by Commissioners Court.

All voted Aye. None voted No. It is so Ordered.

13) Motion made by Commissioner Hildebrand and seconded by Commissioner Svec to Approve and Act upon Treasurer's Monthly Reports for August and September 2025. (See attachments)

All voted Aye. None voted No. It is so Ordered.

14) Motion made by Commissioner Urbanosky and seconded by Commissioner Faust to approve and act upon Treasurer's Investment Report 4QFY2025. (See attachments)

All voted Aye. None voted No. It is so ordered.

15) Motion made by Commissioner Svec and seconded by Commissioner Hildebrand to Approve and Act upon ratifying acceptance of Office of the Governor's FY 2026 VA-Victims of Crime Act Formula Grant Program award for the Victim Assistance Coordinator program, in the amount of \$71,134.32. (See attachment)

All voted Aye. None voted No. It is so Ordered.

16) Motion made by Commissioner Faust and seconded by Commissioner Urbanosky to Approve and Act upon disbursement of Records Management and Preservation Funds for County Clerk employees in the amount of \$3000 per employee in accordance to Local Gov't Code §§118.011(b) (2), 118,0216; Local Gov't Code §203.003.

All voted Aye. None voted No. It is so Ordered.

17) Motion made by Commissioner Faust and seconded by Commissioner Svec to Approve and Act upon Plat Amendment for the Kachina Vista Phase 1 subdivision, Lot 45R, Block 1. (See attachments)

All voted Aye. None voted No. It is so Ordered.

18) Motion made by Commissioner Urbanosky and seconded by Commissioner Svec to Approve and Act upon Annual Certification Report for Equitable Sharing Agreement and Certification with the U.S. Department of Justice and authorize the County Auditor to electronically submit on behalf of the Sheriff and County Judge.

All voted Aye. None voted No. It is so Ordered.

19) Motion made by Commissioner Urbanosky and seconded by Commissioner Svec to Approve and Act upon Deputations for the Sheriff's Department as follows:

- a. Jack Nickell – Patrol Deputy
- b. Lindsey Kindt – CIT Deputy
- c. Thomas Mack, Jr. – Reserve Deputy
- d. Jill Catchings – Reserve Deputy

All voted Aye. None voted No. It is so Ordered

20) Motion made by Commissioner Faust and seconded by Commissioner Hildebrand to Approve and Act upon Road & Bridge, Pct. 1 entering property on County Road 143 to remove a tree that fell from county right of way.

All voted Aye. None voted No. It is so Ordered.

21) Motion made by Commissioner Hildebrand and seconded by Commissioner Svec to Postpone Action upon request to make an exception to the overnight lodging policy for Elections employee, Kim Holle, during the Texas Association of County Election Officials Mid-Winter Conference in January of 2026.

All voted Aye. None voted No. It is so Ordered.

22) Motion made by Commissioner Hildebrand and seconded by Commissioner Svec to Approve and Act upon application to the Texas Veterans Commission's FY27 Funds for Veterans' Assistance (FVA) for the Veteran County Service Office Funding Opportunity.

All voted Aye. None voted No. It is so Ordered.

23) County Judge's Report: (See attachments)

a. Collections Reports for October 2025 for Felony Court was \$14,527.75 and Misdemeanor Court was \$11,466.00.

b. TxDOT Application for Materials located in Brazos County on State Hwy 47 and FM 1688.

D. J. Oliver has turned in her Letter of Resignation effective December 12, 2025 for her Retirement.

24) Auditor's Report: (See attachments)

a. Annual Chapter 59 Asset Forfeiture Audit's for:

	<u>Seizure Balance</u>	<u>Forfeiture Balance</u>
1. County Attorney	\$15,764.00	\$1,708.05
2. Sheriff	\$ 1,362.00	\$2,954.99

b. Texas Indigent Defense Commission FY2025 Report on:

- 1. Adult Criminal & Juvenile Delinquency Representation
- 2. Family Protection Representation
- 3. OCA Interpretation Services

The website has been has migrated to (Burlesoncountytx.gov).

25) Commissioner's Report: No reports

26) Motion made by Commissioner Hildebrand and seconded by Commissioner Svec to Approve and Authorize Payment of Bills. (See Attachments)
All voted Aye. None voted No. It is so Ordered.

27) Motion made by Hildebrand and seconded by Commissioner Faust to adjourn the meeting.
All voted Aye. None voted No. It is so Ordered.

KEITH SCHROEDER-County Judge

DWAYNE FAUST-Commissioner Precinct 1

VINCENT SVEC-Commissioner Precinct 2

DAVID HILDEBRAND-Commissioner Precinct 3

ROBERT "BOBBY" URBANOSKY-Commissioner Precinct 4

ATTEST:

ANNA L. SCHIELACK-County Clerk and
Ex-Officio of the Commissioners' Court
in and for Burleson County, Texas. (11-10-2025 Meeting)