

THE STATE OF TEXAS

REGULAR MEETING

COUNTY OF BURLESON

NOVEMBER 24, 2025

BE IT REMEMBERED, That a Regular Hearing of Commissioners Court in and for Burleson County, Texas held in the Regular Meeting place of said Court in the County Courthouse in the City of Caldwell, Texas on the 24th day of November, 2025 at 9:00 o'clock A. M. with Judge Keith Schroeder, Commissioners Dwayne Faust, Vincent Svec, David Hildebrand and Bobby Urbanosky present and County Clerk- Anna L. Schielack were in attendance when the following business came before Court:

- 1) Judge Keith Schroeder called the meeting to Order with the Pledge to the American and Texas Flags.
- 2) Prayer was given by Reverend Brenda Martin.
- 3) No Public Forum.
- 4) Sheriff's Report – Sheriff Rios reported that the Sheriff's Department has the following openings: 3 jailers, 1 jail medic and 2 dispatchers. Sheriff Rios also reported that there are 66 inmates in jail. (52 males and 14 females). Jessica Lucero reported tax season is going well. Raileen Murray reported we did not get Ferrell hog grant. Hazard Mitigation grant is being work on and is on the way. Still waiting for final review on the policy manual before it goes to committee and time clocks are being installed.
- 5) Motion made by Commissioner Hildebrand and seconded by Commissioner Svec to Approve and Act upon Consent Agenda Items: (See attachments)
  - a. Accept donations of the following:
    1. \$1,000 from BCFA for Constable, Pct.2
    2. \$480 for BHRC
  - b. Approve County Auditor's Certification of grant proceeds and FY2025 Special Budgets for:  
\$352,262.79 for the FY 2025 Rural Law Enforcement Salary Assistance – Sheriff's Office Grant #IA 0000000798 from the Texas Comptroller for the General Fund  
\$145,155.20 for the FY 2025 Rural Law Enforcement Salary Assistance – Prosecutor's Office Grant #IA 0000000804 from the Texas Comptroller for the General Fund  
\$18,864.58 for the FY 2025 Rural Law Enforcement Salary Assistance – Constables Grant #IA 0000000847 from the Texas Comptroller for the General Fund
  - c. Approve Budget Amendment for Fund 17-State Supplement
- 6) Court went into Executive Session with legal counsel to discuss county business at 9:10 a.m. and reconvened at 9:23 a.m.

7) Motion made by Commissioner Hildebrand and seconded by Commissioner Faust to Approve and Act upon Supplement to Ubeo Master Agreement 1658934 for rental of new multifunction map printer for the County Clerk's Record Management Fund at \$455 per month for a term of 60 months. (See attachments)

All voted Aye. None voted No. It is so Ordered.

8) Motion made by Commissioner Svec and seconded by Commissioner Faust to Approve and Act upon submission by BPI Materials, LLC in response to the county's Request for Bids #2025-1021 relating to GLO CDBG-MIT Mod grant #24-065-057-E567.

All voted Aye. None voted No. It is so Ordered.

9) Motion made by Commissioner Hildebrand and seconded by Commissioner Faust to Approve and Act upon Memorandum of Agreement with the United Way of the Brazos Valley's 2-1-1 Texas and Burleson County Emergency Management. (See attachments)

All voted Aye. None voted No. It is so Ordered.

10) Motion made by Commissioner Hildebrand and seconded by Commissioner Svec to Approve and Act upon Subcontractor Agreement with the Capital Area of Texas Regional Advisory County for the Hospital/Healthcare Preparedness Program. (See attachments)

All voted Aye. None voted No. It is so Ordered.

11) Motion made by Commissioner Urbanosky and seconded by Commissioner Svec to Approve and Act upon the county using Texas Association of Counties to administer the mandated Cybersecurity course which fulfills the requirements of the Texas Government Code §2054.5191 at a cost of \$5 per user. (See attachments)

All voted Aye. None voted No. It is so Ordered.

12) Motion made by Commissioner Svec and seconded by Commissioner Urbanosky to Approve and Act upon releasing the maintenance bond for the Brazos River reserve Subdivision on County Road 285.

All voted Aye. None voted No. It is so Ordered.

13) Motion made by Commissioner Faust and seconded by Commissioner Hildebrand to Approve and Act upon Joint Primary Election. (See attachments)

All voted Aye. None voted No. It is so Ordered.

14) Motion made by Commissioner Faust and seconded by Commissioner Svec to Approve and Act upon the Order Exempting Purchase of a Certain Tract of Land for a Public Purpose Requirements of the County Purchasing Act.

All voted Aye. None voted No. It is so Ordered.

15) Motion made by Commissioner Faust and seconded by Commissioner Urbanosky to Approve and Act upon Permit Extension Request of 180 days for the Atmos Utility Project of County Road 105. (See attachment)

All voted Aye. None voted No. It is so Ordered.

16) Motion made by Commissioner Urbanosky and seconded by Commissioner Svec to Approve and act upon a Subdivision Exception Request from Fred and Claudia Orum for property located on corner of County Road 424 and County Road 425.

All voted Aye. None voted No. It is so Ordered.

17) Motion made by Commissioner Hildebrand and seconded by Commissioner Svec to Approve and act upon Contracts for Representation of Indigent Defendants: (See attachments)

- a. County Court
- b. Juvenile Court
- c. District Court

All voted Aye. None voted No. It is so Ordered.

18) Motion made by Commissioner Hildebrand and seconded by Commissioner Urbanosky to Approve and act upon Proposals from H&H Door of Victoria for camera system additions and upgrade for Courthouse Annex in the amount of \$17,000 and Probation building in the amount of \$10,000.

All voted Aye. None voted No. It is so Ordered.

19) County Judge's Report-We are looking at some developments to be under our guidelines. The Tri-County Ag breakfast is at 7 a.m. tomorrow morning at the Brazos County Expo Center.

20) Auditor's Report

- a. Sales Tax received \$131,971 down 11.7% from November 2024

21) Commissioner's Report: Commissioner Svec run the new brush cutter and is happy with it.

22) Motion made by Commissioner Hildebrand and seconded by Commissioner Svec to Approve and Authorize Payment of Bills. (See Attachments)

All voted Aye. None voted No. It is so Ordered.

23) Motion made by Commissioner Hildebrand and seconded by Commissioner Faust to adjourn the meeting.

All voted Aye. None voted No. It is so Ordered.

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KEITH SCHROEDER-County Judge

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DWAYNE FAUST-Commissioner Precinct 1

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VINCENT SVEC-Commissioner Precinct 2

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DAVID HILDEBRAND-Commissioner Precinct 3

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ROBERT “BOBBY” URBANOSKY-Commissioner Precinct 4

ATTEST:

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ANNA L. SCHIELACK-County Clerk and  
Ex-Officio of the Commissioners' Court  
in and for Burleson County, Texas. (11-24-2025 Meeting)