

THE STATE OF TEXAS

REGULAR MEETING

COUNTY OF BURLESON

MARCH 23, 2026

BE IT REMEMBERED, That a Regular Hearing of Commissioners Court in and for Burleson County, Texas held in the Regular Meeting place of said Court in the County Courthouse in the City of Caldwell, Texas on the 23rd day of March, 2026 at 9:00 o'clock A. M. with Judge Keith Schroeder, Commissioners Dwayne Faust, Vincent Svec, David Hildebrand and Bobby Urbanosky present and County Clerk- Anna L. Schielack were in attendance when the following business came before Court:

- 1) Judge Keith Schroeder called the meeting to Order with the Pledge to the American and Texas Flags.
- 2) Prayer was given by Judge Keith Schroeder.
- 3) No Public Forum.
- 4) Department Reports:
Sheriff's Report – (See attachments) Sheriff Rios reported that the Sheriff's Department has the following openings: 2 jailers, 1 in dispatcher and 1 in patrol. Sheriff Rios also reported that there are 56 inmates in jail. (43 males and 13 females). Stephanie Smith reported she is still working on the time clocks. Shawn Edward reported that he went to a Behavioral Threat Assessment Training with Susan Deski, Pam Kothman and Diane Gradington. Patti Vychopen reported that she is contracted for 6 upcoming elections, all three schools and all three city's (Caldwell, Somerville and Snook) in the County are having elections.
- 5) Motion made by Commissioner Svec and seconded by Commissioner Urbanosky to Approve and act upon Consent Agenda Items: (See attachments)
 - a. Accept Donation of \$275 for Burleson Health Resource Center
 - b. Approve Budget Amendment for Road & Bridge, Pct. 2
 - c. Accept County Auditor's certification of Insurance proceeds and Special Budget for Environmental Enforcement Office
- 6) Court did not go into Executive Session with legal counsel to discuss county business.
- 7) No motion made by Commissioners from executive session.
- 8) Discuss collections report and delinquent tax collection law firm with John Banks. (See attachments)

9) Motion made by Commissioner Faust and seconded by Commissioner Urbanosky to Approve upon a 15% contingent fee contract with Perdue Brandon Fielder Collins & Mott, LLP pursuant to Section 6.30 of the Texas Property Tax Code, for the collection of delinquent property taxes, with notice of said contingent fee contract posted with the agenda in accordance with Section 2254 of the Texas Government Code. (See attachments)

All voted Aye. None voted No. It is so Ordered.

10) Motion made by Commissioner Hildebrand and seconded by Commissioner Faust to Approve and Act upon authorizing auction of surplus county equipment/property with Swico on May 18th-27th or June 1st – 8th, choosing May 18th-27th.

All voted Aye. None voted No. It is so Ordered.

11) Motion made by Commissioner Svec seconded by Commissioner Urbanosky to Approve and Act upon Frontier Communication Proposed Installation Project #5332625 in Tunis. (See attachment)

All voted Aye. None voted No. It is so Ordered.

12) Motion made by Commissioner Faust and seconded by Commissioner Hildebrand to Approve and Act upon Bryan Hayes as Deputy Sheriff.

All voted Aye. None voted No. It is so Ordered.

13) Motion made by Commissioner Urbanosky and seconded by Commissioner Faust to Postpone Action upon Hotel/Motel Funding Application for Birch Creek Forest Properties. (See attachments)

All voted Aye. None voted No. It is so Ordered.

14) Motion made by Commissioner Faust and seconded by Commissioner Svec to Approve and Act upon Interlocal Agreement between Burleson County and Post Oak Savannah Groundwater Conservation District. (See attachments)

All voted Aye. None voted No. It is so Ordered.

15) Motion made by Commissioner and seconded by Commissioner to Approve and Act upon Automated Time and Attendance Policy. (See attachments)

All voted Aye. None voted No. It is so Ordered.

16) Motion made by Commissioner Hildebrand and seconded by Commissioner Faust to Approve and Act upon authorizing the Sheriff to execute contract with Lone Star Commissary of Huntsville for jail commissary services. (See attachments)

All voted Aye. None voted No. It is so Ordered.

17) Motion made by Commissioner Faust and seconded by Commissioner Svec to Approve and Act upon a Subdivision Exception Request for Randy Kitchen for property located on County Road 169.

All voted Aye. None voted No. It is so Ordered.

18) Motion made by Commissioner Urbanosky and seconded by Commissioner Svec to Approve and Act upon a corrected Subdivision Exception Request for Willie Nutall for property located at County Road 437 & FM 60. (See attachments)

All voted Aye. None voted No. It is so Ordered.

19) Motion made by Commissioner Hildebrand and seconded by Commissioner Svec to Approve and Act upon contract for postage meters for the following: (See attachments)

- a. Tax Office
- b. District Clerk
- c. Sheriff

All voted Aye. None voted No. It is so Ordered.

20) Motion made by Commissioner Svec and seconded by Commissioner Faust to Approve and Act construction contract with Brazos Paving, Inc. for services to be performed under GLO CDBG-MIT Contract #24-065-057-E567. (See attachments)

All voted Aye. None voted No. It is so Ordered.

21) Motion made by Commissioner Hildebrand and seconded by Commissioner Svec ratifying application for Office of Attorney General FY26 Internet Crimes Against Children Affiliate Sub-award in the amount of \$15,321.

All voted Aye. None voted No. It is so Ordered.

22) Motion made by Commissioner Svec and seconded by Commissioner Urbanosky to Approve and Act upon Commercial Buyer/Tenant Representative Agreement with Home & Ranch Real Estate for lease of property at 310 Buck Street and authorize County Judge to negotiate a lease agreement on behalf of the Burleson Health Resource Center. (See attachments)

All voted Aye. None voted No. It is so Ordered.

23) County Judge's Report-Hazard Mitigation Plan is soon to be completed. Burleson County's 180th Birthday Party on Tuesday, March 24, 2026 from 11 a.m. – 2:30 p.m. at the Courthouse. (See attachment)

Chili Fest is April 10th-11th.

Keep Texas Beautiful was awarded a Certificate of Recognition for Outstanding Recycling Efforts for 2025. (See attachments)

24) Auditor's Report

- a. Sales Tax received \$116,364 up 9.6% over March 2025

25) Commissioner's Report: Commissioner Faust reported that Precinct 1 Road & Bridge Starting on Chestnut Project. Commissioner Svec reported that Precinct 2 Road and Bridge is working on projects, and that there is a lot of trash on the County Roads.

26) Motion made by Commissioner Hildebrand and seconded by Commissioner Faust to Approve and Authorize Payment of Bills. (See Attachments)
All voted Aye. None voted No. It is so Ordered.

Went into Recess at 10:06 a.m.

27) Motion made by Commissioner Hildebrand and seconded by Commissioner Svec to adjourn the meeting.
All voted Aye. None voted No. It is so Ordered.

KEITH SCHROEDER-County Judge

DWAYNE FAUST-Commissioner Precinct 1

VINCENT SVEC-Commissioner Precinct 2

DAVID HILDEBRAND-Commissioner Precinct 3

ROBERT "BOBBY" URBANOSKY-Commissioner Precinct 4

ATTEST:

ANNA L. SCHIELACK-County Clerk and
Ex-Officio of the Commissioners' Court
in and for Burleson County, Texas. (03-23-2026 Meeting)